

5<sup>th</sup> January 2021

Dear Parent/Carer

We hope that you have managed to have a lovely Christmas and New Year, albeit a quite one. We are delighted that your child has been allocated a school place at Whitdale Nursery for the period of school closure/remote learning and look forward to welcoming them back into school tomorrow morning.

We have continued to work hard to ensure that all safety considerations are in place within school to ensure that this is a safe and happy place for your child to be. Our Risk Assessment is currently being updated and we will share a link to this later today. We appreciate your support with this and continue to request that face coverings are worn around the nursery grounds at all times and parents/carers do not enter the nursery grounds unless by **prior appointment**. Please ensure that this is shared with all family members/carers. Social distancing should be adhered to at all times.

From Wednesday 6<sup>th</sup> January we will be providing childcare during your child's usual nursery times/days. The children will be broadly grouped into smaller groups and will be with the same group of children for the duration of their time at nursery. Please find additional information below:

- Nursery will be open 8.00am to 6.00pm Monday to Thursday **with your child attending on their usual days/times for their am and pm sessions**. Children will be invited into the nursery grounds by a member of staff. Please do not attend nursery any more than 5 minutes ahead of these times.
- School lunches will be provided and should be ordered/paid for via ipayimpact as normal or children may choose to bring their own packed lunch.
- Children are expected to attend for the duration of their nursery session any absence should be reported in the normal way by contacting the nursery and leaving a message on our absence line or emailing the nursery inbox. Our normal attendance policy will be followed and you will be contacted via groupcall to confirm absence.

Please find the link to the Frequently Asked Questions section on the council website.

<https://www.westlothian.gov.uk/back-to-school>

Yours sincerely

*Mrs C Dorman*

Mrs C Dorman  
Principal Teacher